

## **Privacy Policy**

OREF has created this Privacy Policy to explain why we collect particular information and how we will protect your personal privacy within our website. The following discloses our information-gathering and dissemination practices for the website located at the URL [www.oref.org](http://www.oref.org).

In order to fully understand your rights, we encourage you to read this Privacy Policy as well as our Terms of Use. OREF reserves the right at any time and without notice to change this Privacy Policy simply by posting such changes on our site. Any such change will be effective immediately upon posting. Because we want to demonstrate our commitment to your privacy, this Privacy Policy notifies you of:

1. What personally identifiable information of yours is collected through the Site;
2. Who collects such information;
3. How such information is used;
4. With whom your information may be shared;
5. What choices you have regarding collection, use and distribution of your information;
6. What kind of security procedures are in place to protect the loss, misuse or alteration of information under our control; and how you can correct any inaccuracies in your information.

Questions regarding this statement should be directed to OREF by sending an e-mail to [communications@oref.org](mailto:communications@oref.org). Please reference this Privacy Policy in your subject line.

### ***What Information We Collect and How We Use That Information***

Our registration forms require users to give us contact information that may include name, e-mail address, format preference (HTML vs. text), address, interests and similar information. We do not request or store sensitive information from non-donor visitors, such as credit card or Social Security numbers.

### ***Donor Information***

It is the express policy of the Board of Trustees that no confidential information about donors, volunteers, Trustees or others associated with the Foundation shall be sold to any commercial, philanthropic, or other organization or business for the purpose of securing funds for the Foundation. All data concerning the operation of the Foundation shall be deemed to be confidential unless release has been approved by the person or persons affected.

All donations, whether made by credit card, check, or other form of payment containing a donor's personal information will be handled as private and protected information. This applies to all donor personal information, regardless of the manner or form whereby that personal has been transmitted or conveyed to OREF.

### ***Internet Protocol Address***

We collect an IP address from all visitors to our Site. An IP address is a number that is automatically assigned to your computer when you use the Internet. We use IP addresses to help diagnose problems with our server, administer our Site, analyze trends, track users' movement, gather broad demographic information for aggregate use in order for us to improve the site, and deliver customized, personalized content. IP addresses are not linked to personally identifiable information.

### ***Use of "Cookies"***

Our site may use cookies to enhance your experience while using our site. Cookies are pieces of information that some websites transfer to the computer that is browsing that website and are used for record-keeping purposes at many websites. Use of cookies makes web-surfing easier by performing certain functions such as saving your passwords and your personal preferences regarding your use of the particular website and making sure you don't see the same ad repeatedly. Many consider the use of cookies to be an industry standard.

Your browser is probably set to accept cookies. However, if you would prefer not to receive cookies, you can alter the configuration of your browser to refuse cookies. If you choose to have your browser refuse cookies, it is possible that some areas of our site will not function properly when you view them.

***Security***

All information provided to OREF is transmitted using SSL (Secure Socket Layer) encryption. SSL is a proven coding system that lets your browser automatically encrypt, or scramble, data before you send it to us. We also protect account information by placing it on a secure portion of our Site that is only accessible by certain qualified employees of OREF. All donations made through the website are subject to PCI DSS security standards. Unfortunately, however, no data transmission over the Internet is 100% secure. While we strive to protect your information, we cannot ensure or warrant the security of such information.

***Other Websites:***

Our Site contains links to other websites. Please note that when you click on one of these links, you are entering another website for which OREF has no responsibility. We encourage you to read the privacy statements on all such sites as their policies may be different from ours.

***Contacting the Website:***

If you have any questions about this Privacy Policy, the practices of this site, or your dealings with this site, you can contact:

OREF Website Inquiry  
9400 W. Higgins Road, Suite 215  
Rosemont, IL 60018

You may also send an e-mail to: [communications@oref.org](mailto:communications@oref.org)